

**MINUTES OF THE August 24, 2022  
MEETING OF THE  
WASHOE COUNTY SCHOOL DISTRICT  
GROUP INSURANCE COMMITTEE**

August 24, 2022

**1. OPENING ITEMS**

**1.01 Call to Order**

The meeting of the Group Insurance Committee was called to order at 4:04 p.m. at the WCSD Central Administration Building Board Room, 425 East 9<sup>th</sup> Street, Reno, NV 89512.

**1.02 Roll Call**

Committee Members, Jeff Bozzo, Eric Diamond, Mike Dixon, Rachel Drake, Diane Lyon, and Robert Munson were present. Member Vicki Cooper, Tony McMillian and Dawn Etcheverry were absent. Staff Liaison Laura Thurston and staff were also present.

**2. DISCUSSION, PRESENTATION, AND ACTION ITEMS** (Public comment: any individual may address the public body concerning any item listed below. A completed "Citizen's Right to Speak" card must be submitted to the public body at the meeting. During the discussion of each item on the agenda, the Chair will invite the individual to come forward to speak. Individuals are limited to three minutes per item.)

No Public Comment.

**2.01 Presentation and Discussion of Washoe County School District Insurance Internal Service Fund as of July 2022 (FOR INFORMATION AND DISCUSSION ONLY)**

Item was removed from the agenda, no presentation for 2.01.

**2.02 Presentation and Discussion of Washoe County School District Group Insurance Claims Experience Report, as of June 2022 and July 2022 (FOR INFORMATION AND DISCUSSION ONLY)**

Lloyd Barnes, LP Insurance representative, discussed the Average Monthly Comparison which provides data to include active enrollment of employees and dependents; claims from medical, prescription, dental, and vision; and specific utilization from medical and pharmacy categories such as emergency, lab x-ray, pharmacy, urgent care, etc. Mr. Barnes also discussed the number of hospital admits for the current year, the average cost per inpatient/outpatient admits and average days per inpatient/outpatient stays.

### **2.03 Presentation and Discussion of the Washoe County School District Group Insurance Anthem Claims Activity and Turnaround Reports, as of June 2022 and July 2022 (FOR INFORMATION AND DISCUSSION ONLY)**

Pamela Davidson, Account Manager for Anthem, reviewed the claims experience report through June 2022 and July 2022. It is the goal of Anthem to process claims within 30 days. For the month of June claims were processed within 60 days at a rate of 99.71%. For the month of July claims were processed within 60 days at a rate of 99.87%.

Ms. Davidson reviewed the current percentages for claims paid within 30 days for the PPO Dental, PPO Medical, HSA Dental, HSA Medical, PPO Dental, and PPO Medical.

### **2.04 Presentation and Discussion of the Washoe County School District Group Insurance Wellness Program Report to cover current events and programs, as of July 2022 (FOR INFORMATION AND DISCUSSION)**

Mackenzie Howren, Wellness Coordinator, discussed the Health Assessment which will run from September 1, 2022 to December 1, 2022. Ms. Howren stated members will need to complete their Health Assessment through Virgin Pulse to receive their premium discount for the 2023 calendar year. Ms. Howren discussed the Wellness Screenings which will be available from September 1, 2022 to November 15, 2022, members can have their screenings done at Specialty Health, Lab Corp or attend one of the 19 on site events. Ms. Howren discussed the Wellness Webinars from September 14, 2022 to December 13, 2022, with two webinars held every month. Ms. Howren also spoke about the Wellness Ambassador, currently there are 64 Wellness Ambassadors, 44 school sites and 7 departments.

### **2.05 Discussion of Washoe County School District Group Insurance New Hire 90-Day Benefit Waiting Period (FOR DISCUSSION ONLY)**

Laura Thurston, Risk Coordinator, discussed about potentially decreasing the 90-day waiting period. Ms. Thurston stated we are currently still working on the new hire portal

and testing the portal with live people but have had roadblocks in terms of actual portal functioning and being efficient. There have been several bugs and glitches when members are going through and once those bugs or glitches are fix, it is affecting other things as well. Ms. Thurston stated there has been discussion with leadership in ways on how we can start to decrease the 90-day waiting period. Ms. Thurston stated at this time she does not have a time frame of when and what can happen quite yet in decreasing the 90-day waiting period.

Member Discussion, Rachel Drake asked what needs to happen for the Board of Trustee to have enough to discuss and an opportunity to include things in a budget to perhaps look at a June 2023 implementation of a 30-day waiting period. Member Jeff Bozzo stated the budget process starts in early January to try to start accumulating for requests for other items that other people want to include in the budget. Member Robert Munson stated a motion will need to be made at some point to take to the school board but a lot of it will be come out of leadership. Laura Thurston, Risk Coordinator stated leadership is looking into decreasing the 90-day waiting period but wanted the Insurance Committee to keep in mind will not just affect the benefits department, it is our whole onboarding process within the School District.

## **2.06 APPROVAL OF THE MINUTES FROM THE JULY 20,2022 MEETING OF THE GROUP INSURANCE COMMITTEE (For Possible Action)**

**It was moved by Committee Member Jeff Bozzo and seconded by Committee Member Rachel Drake that the Group Insurance Committee approves the minutes from the July 20, 2022 meeting of the Group Insurance Committee with the noted change. (Yea: Jeff Bozzo, Eric Diamond, Mike Dixon, Rachel Drake, Diane Lyon, and Robert Munson). Final Resolution: Motion Carried 6-0**

## **3. CLOSING ITEMS**

### **3.01 Public Comment**

The Group Insurance Committee received comments from the following:  
No Comments

### **3.02 Announcement of Next Meeting**

The next meeting of the Group Insurance Committee would take place on Wednesday, September 28, 2022, 4:00pm at the WCSD Central Administration Building, 425 East 9th Street, Board Room, Reno, Nevada 89512

### 3.03 **Adjourn Meeting**

There being no further business to come before the members of the Committee Chair Robert Munson declared the meeting adjourned at 4:32 p.m.

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Chair Robert Munson